

Indian Society of U3As

Constitution

(Amended)

1(a) Name of the Institution

(a) The name of the Institution will be Indian Society of U3As.

(b) Definition of Indian Society of U3As: Indian Society of Universities of Third Ageds

(The Indian Society of U3As, as a networking of voluntary bodies and NGOs working for the welfare of senior citizens of India, was launched on March 29, 2008 to work as an united forum to bring among elderly the fun of experiencing old age and celebrating it as divine ordainment).

2. Registered Office and Area of Activity

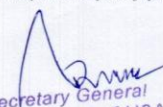
The registered office of the **society** will be 49, Mahaveer Nagar, Sector-4, Hiran Magri, Udaipur-313002 and the whole India will be the area of its activity. Society can have its administrative HQs in other places also provided it houses 100+ members and/or it is the HQs of executive chairperson, as the case may be.

3. Objectives of Society

The broad long term objective guiding Indian Society of U3As is to mobilize, organize and empower elderly so as to enable them to continue learning and working for leading a healthy, active, productive and self-fulfilling life in later years. The main task of the society ISUTA is to bring elderly together in mutual interest and respect and to impress upon them the value of later life learning. It intends to (a) offer learning opportunities to senior citizens, (b) provide them opportunity to learn to grow old gracefully by conducting courses in health, fitness, social relationships, financial planning, spiritually and psychological well being, and (c) promote voluntary work 'Seva' for the good of others specially disadvantaged sections and voluntary service in social, religious, and educational organizations.

In specific terms, the ISU3A will try to meet the following specific objectives:

- 1) To offer elders learning opportunities to satisfy their urge for knowledge which they could not avail during early years for different reasons.
- 2) To provide elders opportunities for sharing experiences through global contacts for achieving the idea of a global village.
- 3) To create conditions in which elderly can continue learning and working in later years thereby remain self-reliant and independent.
- 4) To promote study and research into the state of elderly in India, their needs and problems, and measures that may keep them healthy and active.
- 5) To educate and sensitise society, community and family about the roles and contribution of the elderly and to involve them in their care.
- 6) To identify skills and talents of the elderly and to design and implement programmes of their utilisation in social and national development.
- 7) To launch special programmes for the early retirees, disabled and unemployed elders that facilitate them to pass later years joyfully.

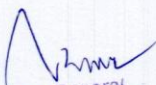

Secretary General
Indian Society of U3As
108-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)


Executive Chairperson
Indian Society of U3As
108-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)


Chairperson
Indian Society of U3As
103-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)

- 8) To help create learning opportunities, facilities and new technologies that may stimulate elders to acquire skills in vocations, arts, culture, yoga, meditation etc. for successful ageing.
- 9) To collect and publish information useful for the present and prospective elders and to act as a clearing-house for disseminating information on successful ageing.
- 10) To pay special attention to prospective third agers in 50+ age group and to provide them exposure, through modern communication techniques, for active ageing.
- 11) To promote interaction among national and International U3A to share experiences and to learn about effective Third Age programmes through joint exchange visits and U3As international network.
- 12) To liaison with national and international government and nongovernment organizations to understand and appreciate the needs and problems of third agers and to make them to respond to the demands and contributions of the elderly and third age learning.
- 13) To ensure representation of the ISU3A in national, international a multi-national organisations through securing representation on their committees / sub groups for pursuing effectively the cause of the elderly.
- 14) To persuade universities and institutions for evolving framework for lifelong non-award bearing open learning and research for, of and by the third agers.
- 15) To organise priodical meetings, workshops, trainings and seminars to share experiences, research findings and to plan collaborative endeavours among U3As.
- 16) To promote inter-generational understanding and support among young and old members through dialogues and joint activities.
- 17) To develop database of themes and programmes pursued by U3As.
- 18) To undertake any other activity that helps in achieving the objectives of the society.

(No profit is involved in meeting the above objectives)


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 108-A, Hiran Magri, Sector-4,
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Chairperson
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Indian Society of U3As

Bye Laws

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2. To provide elders opportunities for sharing experiences through global contacts for achieving the idea of a global village.
3. To create conditions in which elderly can continue learning and working in later years thereby remain self-reliant and independent.
4. To promote study and research into the state of elderly in India, their needs and problems, and measures that may keep them healthy and active.
5. To educate and sensitise society, community and family about the roles and contribution of the elderly and to involve them in their care.
6. To identify skills and talents of the elderly and to design and implement programmes of their utilisation in social and national development.
7. To launch special programmes for the early retirees, disabled and unemployed elders that facilitate them to pass later years joyfully.


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8. To help create learning opportunities, facilities and new technologies that may stimulate elders to acquire skills in vocations, arts, culture, yoga, meditation etc. for successful ageing.
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11. To promote interaction among national and International U3A to share experiences and to learn about effective Third Age programmes through joint exchange visits and U3As international network.
12. To liaison with national and international government and non government organizations to understand and appreciate the needs and problems of third agers and to make them to respond to the demands and contributions of the elderly and third age learning.
13. To ensure representation of the ISU3A in national, international a multi-national organizations through securing representation on their committees / sub groups for pursuing effectively the cause of the elderly.
14. To persuade universities and institutions for evolving framework for lifelong non-award bearing open learning and research for, of and by the third agers.
15. To organize periodical meetings, workshops, trainings and seminars to share experiences, research findings and to plan collaborative endeavors among U3As.
16. To promote inter-genera national understanding and support among young and old members through dialogues and joint activities.
17. To develop database of themes and programmes pursued by U3As.
18. To undertake any other activity that helps in achieving the objectives of the society.

(No profit is involved in meeting the above objectives)

4. Membership

The persons having following qualifications will be eligible to become members of **ISU3A**:

- i) Residing in an area of activity of the association.
- ii) Present senior citizens in the age group of 60 & above
- iii) Prospective senior citizens in 50 + age group
- iv) Those engaged in the welfare, care and organizing elderly people
- v) They are not mad and bankrupt.
- vi) Having interest in and commitment for the objectives of the society.

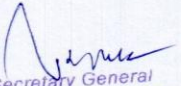
5. Classifications of Members

This society will have following categories of members

- i) Patrons
- ii) Senior Citizens: (a) Institutional, (b) Individual
- iii) Prospective Senior Citizens
- iv) Service Providers / agencies working for the elderly: (a) Institutional, (b) Individual
- v) Persons nominated by national / zonal committees / their chairpersons
- vi) Ex-officio members
- vii) Honorary Members

6. Life Membership

- i) Life members shall be of the following two types:
(A) Individuals
(B) Institutions


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- ii) Individuals/Institutions can become members of ISU3A by paying one time registration fee and subscription as under.

Individual	Rural	Urban
Registration Fee	Rs.50	Rs.100
Life Membership	Rs.500	Rs.1000
Institutional		
Registration Fee	Rs.150	Rs.250
Life Membership	Rs.1100	Rs.2250

- iii) Census definition will be used to classify population into rural and urban.
iv) The amount of membership/registration fee is non-refundable and non-transferrable.
v) The amount of individual subscription received by zonal executive committee / U3A will be shared between national committee and its constituent units/ U3As in the ratio of 1:1, which the later shall use as seed money.
vi) Likewise, the amount of institutional subscription received by ISU3A will also be shared amongst national committee and zonal committees/U3A in the ratio of 1:1, which the later shall use as seed Money.
vii) (a) The sharing of membership fee as above will take effect from 01.04.2015.
Share in the membership fee accrued till 31.3.2015 shall be adjusted from the fresh flow of membership fee received from 1.4.2015
(b) The share in membership fee accrued till 31.3.2015 shall be used as reserve fund and the interest accrued there from shall be used to undertake society's day to day work.
viii) All the funds raised by zonal committees/u3a groups through, fees, contribution, grant/donation, programmes etc will be retained by them
ix) The executive committee can review the rates of subscription as and when necessary which will be later ratified by the general body.
x) Sharing of membership fee shall be subject to the condition that the said zonal or other u3a unit continues to be a constituent part of ISU3A, acts as per constitutional provisions and have a bank account in the name of society and its said unit.

7. Termination of the Membership

- a) The members including executive committee members of the society can be terminated by the executive committee on any one or more of the following grounds:
i) Due to death.
ii) Due to resignation.
iii) For working against the interests of the society.
iv) For finding guilty by the executive committee.
v) For failure in discharging prescribed roles.
b) The appeal against such termination, if made in writing/by E-MAIL within 15 days, will be eligible for consideration by General Body and its decision will be final.

8. General Body

- i) The General Body will consist of all the members listed under Para 5 from (i) to (vii) but those against and (vii) will not have voting rights. An Institutional member shall be represented by its executive head or his/her representative.
ii) The persons nominated subsequently by the Executive Committee can also become members of the General Body from the date it approves such nominations.

9. Powers and Functions of General Body

The General Body will have following powers and functions:

- i) To hold elections of the executive committee
ii) To approve budget of the society
iii) To review and approve decisions of the Executive Committee
iv) To modify, alter and add provisions of the constitution/bye-laws of the society by 2/3 majority of the members.


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10. General Body Meetings

- i) General body will meet at least once in a year but its special meeting can be convened at any time by the secretary general with the approval of the chairperson/executive chairperson.
- ii) The quorum of the general body meeting will be 1/3 of the total members or 50 whichever is less.
- iii) The notice of the meeting to the members will be circulated at least 15 days before the date of meeting but its urgent/special meeting can be convened with 3 days of advance notice by quickest mode of communication i.e. Mobile, SMS, email etc.
- iv) In the absence of the quorum, the meeting can be postponed but it can be convened after half an hour at the designated place but no quorum will be needed in such meeting
- v) The secretary general will have to convene general body meeting within a period of one month in case 1/3 or 6 executive committee members, whichever is less, submit such a request in writing or by email.

11. Composition of Executive Committee.

A. National Executive Committee: The national executive committee shall be composed of the following 21 members

- | | |
|-------------------------------|--------------------------------------------|
| 1. Chairperson | 13. Secretary, Advocacy |
| 2. Executive Chairperson | 14. Convener(Education& lifelong learning) |
| 3. Secretary General | 15. Convener(Health& nutrition) |
| 4. National Coordinator | 16. Convener (Social & Economic Security) |
| 5. Vice Chairperson (North) | 17. Convener(Resource Mobilization) |
| 6. Vice Chairperson (West) | 18. Member |
| 7. Vice Chairperson (Central) | 19. Member |
| 8. Vice Chairperson (South) | 20. Member |
| 9. Vice Chairperson (East) | 21. Member |
| 10. Dy Secretary General | |
| 11. Organizing Secretary | |
| 12. Secretary, Finance | |

B. Zonal executive committee:

- (i) The country will be divided into five zones each having a zonal executive committee of the following :

- | | |
|-----------------------------------------|----------------------|
| a) Vice Chairperson | 1 |
| b) Zonal Secretary | 1 |
| c) Zonal Treasurer | 1 |
| d) State Coordinator | 1 (1 for each state) |
| e) Members nominated by zonal committee | 4 |

The country will be divided into five zones each having a zonal executive committee:

North: Haryana, Panjab, Himachal Pradesh, J & K, Chandigarh, and Delhi

Central: U.P, Bihar, Chhatisgarh, Jharkhand, , Uttaranchal Pradesh and Madhaya Pradesh

East: Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Tripura, West Bengal, Orissa and Andaman & Nikobar, and Sikkim

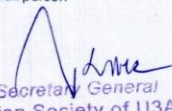
West: Goa, Gujarat, Maharashtra, Rajasthan, Dadra and Nagar Haveli, Daman and Diu

South: A ndhra Pradesh, Karnataka, Tamilnadu, Kerala, **Orissa**, Pondichery, and Lakshadeep

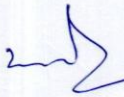
- (ii) There will be a Zonal Executive Committee in each of the five zones which will have following office bearers and members

- f) Vice Chairperson

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g)	Zonal Secretary	1
h)	Zonal Treasurer	1
i)	State Coordinator	1 (1 for each state)
j)	Members nominated by zonal committee	4

Note: The Vice Chairpersons of the Zonal Executive Committee shall be appointed by ISU3A members from states covered by each zone and the rest of the positions of the zonal executive committee shall be filled by nominations /elections by the ISU3A members from the respective zones. Zonal executive committee shall have powers to create and fill more posts as it deems fit subject to the ratification by the general body at a later stage.

C. Subject matter committees:

There shall be following four subject matter sub-committees:

Education & Lifelong Learning
Health & Nutrition
Social & Economic Security
Resource Mobilization

Each committee will be headed by a convener to be elected by the general body. The convener of the committee shall have powers to nominate 2 or 3 members as he/she deems fit to assist him in discharging his/her prescribed functions

D. U3A chapters:

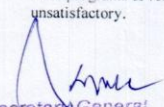
The society can have its U3A chapters in different parts of the country each headed by a president provided it has on its roll 50 or more ISU3A members. The president of the u3a chapter shall be nominated/elected by ISU3A members of the concerned chapter. An U3A chapter shall have powers to create and fill such posts as vice president, secretary, treasurer, and the like. Each U3A chapter can retain 50% of the membership fee it collected with it as seed money to promote U3A programmes and the remaining 50% along with prescribed registration fee shall be transferred in the society's bank account. Each U3A chapter is authorized to raise funds and utilize it for taking up U3A programmes for its senior members. The members of U3A chapters are eligible to contest elections of the society's executive committee and concerned zonal committee

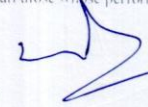
12. Election of the Executive Committee

- The Executive Committee members will be appointed initially by General Body and subsequently by elections to be held once in three years.
- The election will be held through actual voting by the members present OR as decided by the executive committee
- The Executive Committee will appoint election officer to conduct elections. .
- The zonal executive committees will function as a constituent unit of national committee and their members are eligible for election/re-election to the national executive committee

13. Powers and Functions of Executive Committee

- To nominate and terminate members including executive committee members to be subsequently ratified by the general body
- To impose penalty for members/EC members defying society decisions and constitutional provisions to be subsequently ratified by AGM.
- To prepare annual budget
- To protect assets of the Society
- To make appointments of the salaried employees, fix their salary and allowances, and to relieve them from service
- To implement decisions of the General Body
- To constitute sub-committees ,nominate members to fill vacant posts and appoint patrons, advisors, consultants etc to perform specific function
- To review performance of EC members annually in terms of participation in meetings, promotion of U3A programs & resource mobilization and recall those whose performance is viewed unsatisfactory.


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- ix) To undertake any other functions for the benefit of the Society as assigned by General Body.

14. Meetings of Executive Committee

- i) The Executive Committee will meet at least twice in a year but if necessary Secretary General can convene its meeting at any time with the approval of ~~xxxxxx~~ /executive chairperson/ chairperson in case 1/3 or 6 members ,whichever is less ,submit such a request.
- ii) The quorum of the meeting will be 1/3 of the total members.
- iii) The notice of the meeting will be circulated at least 7 days before the meeting but an urgent meeting can be convened on a shorter notice also but not less than 3 days to be conveyed by quickest mode of communication i.e. Mobile, SMS, email etc.
- iv) In the absence of the quorum, the meeting can be postponed but it can be convened after half an hour at the designated place. However, the confirmation of the proceedings of such a meeting will have to be made in the next General Body meeting.
- v) In case of emergent situation where decision cannot wait till holding of meeting physically, EC meetings can be held by email also. The decisions if taken by emails will be later endorsed by EC as and when held. If the response of including chairperson /executive chairperson EC members, , is not received within 7 days or even after reminder, whichever is earlier, non-response shall be treated as endorsement.
- vi) The zonal committee meeting will be convened by the zonal secretary with the approval of zonal chairperson or on receipt of a request in writing/email from 3 members.

15. Powers and Functions of the Office Bearers:

The powers and functions of the office bearers of the society will be as under:

a) Chairperson

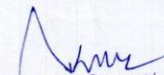
- i) To preside over the meetings
- ii) To fill non elective posts/positions
- iii) To establish and maintain linkages with national and international institutions/organizations.
- iv) To offer advice and guidance to the Executive Committee/General Body for the welfare of the elderly people.


b) Executive Chairperson

- i) To preside over society meetings in absence of Chairperson
- ii) To cast deciding vote in case of equal voting
- iii) To take emergent decisions in consultation with Chairperson/Secretary General and get them endorsed by the Executive Committee at the earliest.
- iv) To render advice to Zonal Committee for their effective functioning
- v) To represent the society
- vi) To sign contracts and other documents
- vii) To mobilize human and material resources in the interest of ISU3A
- viii) To organize membership and publicity campaign
- ix) To undertake any work as assigned by General Body/Executive Committee.

c) Vice Chairperson

- i) To preside over Zonal Committee Meetings
- ii) To enroll institutions and individuals as members of Zonal Committees and ISU3As
- iii) To prepare rules for the efficient conduct of the zonal level general body and executive committee.
- iv) To plan and execute programmes of U3As in areas covered by the concerned zone
- v) To mobilize resources and to initiate project activities.
- vi) To constitute committees for carrying out different U3A activities
- vii) To represent zone in Executive Committees/General Body
- viii) To undertake any other activity as entrusted by the Executive Committee/General Body.
- ix) To establish and maintain linkages between Zonal Committees and state level committees functioning in his/her jurisdiction.


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- x) To coordinate U3A programmes undertaken by different Zonal/State level Committees in the area.
- xi) To offer advice and guidance to the Zonal/State level Committees about the welfare of the elderly.

d) National Coordinator

- i) To maintain links between Zonal Committees and Executive Committee
- ii) To promote u3a programs in uncovered regions and states
- iii) To coordinate programmes undertaken by Zonal Committees institutional members and other u3a units to promote cooperation among them to achieve objectives of the society.
- iv) To help in developing plans of Zonal Committees, institutional members and other u3a units to promote u3a movement and to undertake review of the progress made by them
- v) To undertake any other work as entrusted by the Executive Committee/General Body

e) Secretary General

- i) To convene meetings including EC meetings, AGM or any other meeting
- ii) To keep records and to prepare minutes of the meetings
- iii) To put a check on incomes and expenditures
- iv) To exercise control on salaried employees and to pass their wage and travel bills
- v) To represent society and put signatures on behalf of the society
- vi) To make correspondence and keep liaison with Zonal Committees and elderly groups in India & Abroad.
- vii) To undertake legal and other steps necessary for protecting the property of the society
- viii) To promote U3A movement and organize rural U3As areas of the country.
- ix) To keep liaison with rural U3A groups and zonal and national bodies.
- x) To disseminate relevant information about policies and programme relevant to elderly among rural aged.
- xi) Any other work entrusted by the executive committee.

F) Dy. Secretary General

- i) To assist secretary general in the discharge of his duties.
- ii) To officiate as secretary general in his absence.
- iii) To monitor the work assigned to secretary (advocacy) and organizing secretary.
- iv) To promote lifelong learning, update website of the society, Google group, and membership data.
- v) To carry out any other task assigned by secretary /EC

G) Secretary, Finance

- i) To keep account of income and expenditures.
- ii) To help maintain bank account and carry bank transactions.
- iii) To issue receipts of the grants, donation, fees etc received.
- iv) To prepare budget and get it approved and audited.
- v) To undertake any other activities as signed by the executive committee

H) Organizing Secretary


- i) To keep linkages with Zonal offices, U3A groups, government dept., semi government bodies working in the field of age care and to involve them in age care programmes.
- ii) Keep records of the activities, programmes carried out by ISU3A, its Zonal offices and U3A groups and disseminate the same in public.
- iii) To undertake any other activities as assigned by the executive committee

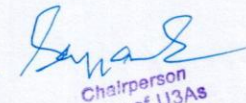
I) Secretary, Advocacy

- i) To prepare reports, photographs, exhibits about programme and activities.
- ii) To disseminate and publicize information and programmes and activities of the society through news paper, media, u3apatrika, u3a website etc.
- iii) To undertake any other activity as entrusted by the Executive Committee

J) Convener, Education and Lifelong learning:


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1. To plan and execute programmes for developing and improving skills among elderly helpful in productive and graceful ageing
2. To coordinate programmes in the above filed undertaken by different U3A groups / organizations
3. To mobilize human and material resources for taking of relevant programmes
4. To undertake any other activity as entrusted by the executive committee

K) Convener, Health and Nutrition:

1. To assess problems elderly face regarding their health and nutrition
2. To plan and execute suitable programmes for elderly in the fields of health and nutrient
3. To mobilize human and material resources for taking of relevant programmes
4. To undertake any other activity as entrusted by the executive committee

L) Convener, Social and Economic security:

1. To assess problems of elderly affecting their social and economic security
2. To plan and execute suitable programmes for elderly for ensuring their social and economic security
3. To mobilize human and material resources for taking of relevant programmes
4. To undertake any other activity as entrusted by the executive committee

M) Convener, resource mobilization:

- 1) To assess resource requirements of the society & its units
- 2) To identify sources of funds
- 3) To take steps necessary to mobilize resources
- 4) To undertake any other activity as entrusted by the executive committee

16. Sources of Funds

- i) Following will be the sources of the funds for the society:
 - a) Donations
 - b) Subscription
 - c) Grants
 - d) Contributions
 - e) Others including funds under C S R
- ii) The funds of the society will be deposited in the nationalized bank and/or in bank offering better terms
- iii) The bank transactions will be made by any two of the following office bearers:
 - a) Executive chairperson
 - b) Secretary General
 - c) Secretary, Finance
 - d) Any other member as authorized by general body/executive committee.
- iv) Each Zonal Committee shall also open its own bank account with the consent of the Executive Committee. The bank account can be operated by any two of the following: Vice Chairperson, Zonal Secretary and Zonal Treasurer.

17. Powers Regarding Operation of Funds

- i) In the interest of the society and to meet its requirements, the office bearers can sanction following amounts at a time:

a) Executive Chairperson	: Up to Rs. 15,000
b) Secretary General	: Up to Rs. 10,000
c) Secretary Finance	: Up to Rs. 2500
- ii) For sanction of over Rs.15,000, the proposal will be made by the Secretary General and approved by the Executive Committee/Chairperson.

[Signature]
Secretary General
Indian Society of U3As
108-A, Hiran Magri, Sector-4
Udaipur-313 002 (Raj.)

10
[Signature]
Executive Chairperson
Indian Society of U3As
108-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)

[Signature]
Chairperson
Indian Society of U3As
108-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)

18. Auditing of the Accounts of the Society

The accounts of the society will be audited annually by the Chartered Accountants.

19. Amendments in the constitution

The changes, additions or modifications in the constitution of the society can be made by 2/3 majority of the members under section 12 of the Rajasthan Societies (Registration) Act 1958.

20. Dissolution of the society:

The decision of the dissolution of the society will be taken in the meeting of the Executive Committee by two-third majority of the total executive committee members on record which shall have to be approved by the General body by two-third majority of the total number of General body members present on the day of the meeting.

In the event of the dissolution of the society, all the movable and immovable property of the society will be transferred to an institution pursuing similar interests in accordance with sections 13 and 14 of societies Registration (Rajasthan) Act of 1958.

21. Inspection of Accounts

The Registrar Societies, Udaipur (Rajasthan) is authorized to inspect the records of the society and the suggestions rendered by him will be carried out.



22. Legal Jurisdiction

The appropriate courts located in Udaipur, Rajasthan, shall have exclusive jurisdiction in respect of all disputes arising between the society and its members, both individuals, and institutional and zonal including zonal units and non-members.

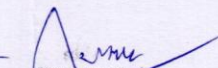
Certified that this is a true copy of the Amended Constitution/Bye laws of Indian Society of U3As


Signatures of
Chairperson

Chairperson
Indian Society of U3As
108-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)



Signatures of
Executive Chairperson

Executive Chairperson
Indian Society of U3As,
108-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)


Signatures of
Secretary General

Secretary General
Indian Society of U3As
08-A, Hiran Magri, Sector-4,
Udaipur-313 002 (Raj.)

Certified that this is a certified copy of the Amended Constitution / Bye laws of Indian Society of U3As.

संशोधित
कि यह विधान
नियमावली की संशोधित प्रतिनिधि है। यह नकल
के हस्ताक्षर  संशोधित सात रात करने
हेतु आवेदन के को तै नक 13/5/2016
नकल तैयार करने की दिनांक 13/5/2016
नकल देने की दिनांक 13/5/2016
संस्थापक
उदयपुर (राज.)

Signature of Registrar
Societies, Udaipur